



# DEMENTIA + RECREATION NATIONAL CONFERENCE 2010

## CONFERENCE DETAILS

- Dates:** Wednesday October 20 & Thursday October 21 2010
- Timing:** Wednesday October 20 - registration from 0745, conference program 0900-1615  
Thursday October 21 - registration from 0745, conference program 0900-1530
- Venue:** Grand Waldorf Ballroom, The Sebel Albert Park, 65 Queens Road, Melbourne, 3004
- Parking:** Parking will be available in a car park under the venue or nearby. Instructions regarding this will be provided in the email/letter of confirmation to delegates. Delegates must arrive early to ensure a spot in the car parks. PLEASE NOTE DELEGATES WILL BE RESPONSIBLE FOR THEIR OWN PARKING FEES.
- Trade Expo:** Along with the conference, a range of organisations will be displaying their products & services relevant to the work of Leisure, Recreation & Lifestyle staff. So bring along your professional spending money!
- Accommodation:** Accommodation is available on site at the conference venue – phone 13 15 15  
Special discounted rates are available (subject to availability) – just mention the “Total Aged Services’ Dementia & Recreation Conference” & dates when making a booking.

**Other Accommodation:** The following represents a suggested (not recommended) list of other hotels in the immediate vicinity of the conference venue:

**Bayview on the Park**

52 Queens Road 6  
03 9243 9999

**Eden on the Park**

Queens Road  
03 9250 2222

**Quest on St Kilda Road**

1A St. Kilda Road  
03 9537 3000

We also suggest using [www.wotif.com.au](http://www.wotif.com.au) for booking your accommodation - it has comprehensive listing of hotels, locations & generally offers good prices.

**Further venue details, parking, location etc will be documented in the delegate confirmation email/letter.**

- Registration fees:** Both days Full Registration \$550      **Full Time** Undergraduate Student \$275  
Single day Full Registration \$275      **Full Time** Undergraduate Student \$143

All Registration fees include GST & provide full catering, access to the Trade Expo & a bound copy of the Conference presentations.

**Discounts/specials available:**

- 1) For all full 2 day registrations (up to a limit) received & paid for by March 31 2010, a colleague or second delegate can attend for free (2 for 1 offer).
- (2) The first fifty (50) full 2 day registrations received & fully paid for after the 2 for 1 discount concludes, will receive a \$50 voucher to spend with the Trade Displayer of their choice at the conference’s Trade Expo.

**The Registration Form will be a tax invoice for GST purposes when you make a payment.**

(Total Aged Services ABN: 86 775 168 953)

**Tax Deduction**

- If the registration fee is paid by an individual working in an appropriate setting, it may be claimed as a tax deduction.

**Confirmation / Cancellation**

- An email/letter of confirmation will be sent to delegates
- Position in the conference is not confirmed until money & Registration Form is received.
- Non-attendance policy - if notification of inability to attend is received up to 2 weeks before the event, a full refund less \$55 (includes \$5 GST) administration fee will be paid.
- No refund will be available for notification of non-attendance less than 2 weeks before the event unless in exceptional circumstances.

**Disclaimer**

- Total Aged Services will take all reasonable steps to ensure that the documented sessions are presented / speakers present at the conference.
- However, in the event of an unforeseen change in circumstance / withdrawal of a speaker, a suitable replacement session / speaker will be arranged.

- Total Aged Services also disclaims all liability from actions taken in response to information presented by speakers or obtained from organisations exhibiting at the conference.

**Privacy statement**

- Total Aged Services is committed to respecting & protecting the privacy of all clients’ information. The collection, use, disclosure, maintenance, storage of & access to this information will, at all times, be carried out in a lawful, professional and ethical manner. Information about clients will not be disclosed without the permission of the client.

**Other information or assistance**

Contact Wayne Woff (Manager - Total Aged Services):

P: 03 9571 5606

F: 03 9571 9708

M: 0422 484 209

E: [office@totalagedservices.com.au](mailto:office@totalagedservices.com.au)

W: [www.totalagedservices.com.au](http://www.totalagedservices.com.au)