



aged care nurse managers conference 2011



CONFERENCE DETAILS

- Dates:** Wednesday September 21 & Thursday September 22 2011
- Timing:** Wednesday September 21 - registration from 0745, conference program 0900-1615
Thursday September 22 - registration from 0745, conference program 0900-1530
- Venue:** Main Grandstand (Level 1), Caulfield Racecourse, Caulfield North, Vic 3161
(Approx 10 kms from Melbourne CBD).
- Parking:** Free parking is available on site at the venue.
- Trade Expo:** Along with the Conference, a range of organisations will be displaying their products & services.
- Accommodation:** The following represents a suggested (not recommended) list of accommodation options in the vicinity of the Conference venue:

Quest Brighton
349 South Road
Brighton Vic. 3187
03 9591 0632
www.questbrighton.com.au

Quest Kimberley St Kilda
441 Inkerman Street
East St Kilda VIC 3182
03 9526 3888
www.questeaststkilda.com.au

Chadstone Motor Inn
1350 Dandenong Rd
Oakleigh, VIC 3166
03 9568 6277
www.chadstonemotorinn.com.au

Punt Hill Apartments
Cnr Princes Hwy & Warrigal Rd
Oakleigh VIC 3166
1300 731 299
www.punthill.com.au

We also suggest using www.wotif.com.au for booking your accommodation - it has a comprehensive listing of hotels, locations & generally offers good prices. Melbourne CBD and Albert Park hotels are also within a short taxi, tram or train ride.

Further venue details, parking, location etc will be documented in the delegate confirmation email/letter.

Registration fees:

Registration for both days **\$550** including GST Registration for single day **\$275** including GST

All Registration fees include full catering, access to the Trade Expo & a bound copy of the Conference presentations.

Discounts/specials available:

For all 2 day registrations (up to a limit) received & paid for by **May 31 2011**, a colleague or second delegate can attend for free (2 for 1 offer).

The Registration Form will be a tax invoice for GST purposes when you make a payment.

(Total Aged Services ABN: 86 775 168 953)

Tax Deduction

- If the registration fee is paid by an individual working in an appropriate setting, it may be claimed as a tax deduction.

Confirmation / Cancellation

- An email/letter of confirmation will be sent to delegates
- Position in the conference is not confirmed until money & Registration Form is received.
- Non-attendance policy - if notification of inability to attend is received up to 2 weeks before the event, a full refund less \$55 (includes \$5 GST) administration fee will be paid.
- No refund will be available for notification of non-attendance less than 2 weeks before the event unless in exceptional circumstances.

Disclaimer

- Total Aged Services will take all reasonable steps to ensure that the documented sessions are presented / speakers present at the conference.
- However, in the event of an unforeseen change in circumstance / withdrawal of a speaker, a suitable replacement session / speaker will be arranged.

- Total Aged Services also disclaims all liability from actions taken in response to information presented by speakers or obtained from organisations exhibiting at the conference.

Privacy statement

- Total Aged Services is committed to respecting & protecting the privacy of all clients' information. The collection, use, disclosure, maintenance, storage of & access to this information will, at all times, be carried out in a lawful, professional and ethical manner. Information about clients will not be disclosed without the permission of the client.

Other information or assistance

Contact Wayne Woff (Manager - Total Aged Services):

P: 03 9571 5606

F: 03 9571 9708

M: 0422 484 209

E: office@totalagedservices.com.au

W: www.totalagedservices.com.au