



aged care nurse managers conference



## CONFERENCE DETAILS

- Dates:** Wednesday October 27 & Thursday October 28 2010
- Timing:** Wednesday October 27 - registration from 0745, conference program 0900-1615  
Thursday October 28 - registration from 0745, conference program 0900-1530
- Venue:** Kardinia Heights Centre, Cnr Anakie & Ballarat Roads, Bell Post Hill VIC 3215 (Geelong)
- Parking:** Free parking is available on site at the venue.
- Trade Expo:** Along with the Conference, a range of organisations will be displaying their products & services.
- Accommodation:** The following represents a suggested (not recommended) list of accommodation options in the vicinity of the Conference venue:

**Parkwood Motel**

Cnr Ballarat Rd & Shannon Avenue  
North Geelong  
www.parkwoodmanor.com.au  
03 5278 5477

**Four Points by Sheraton, Geelong**

10-14 Eastern Beach Road  
Geelong  
www.fourpoints.com  
03 5223 1377

**Chifley on the Esplanade Hotel**

13 The Esplanade  
Geelong  
www.chifleyhotels.com.au  
03 5244 7700

**Quest Geelong**

18 The Esplanade South  
Geelong  
www.questgeelong.com.au  
03 5228 2000

We also suggest using [www.wotif.com.au](http://www.wotif.com.au) for booking your accommodation - it has comprehensive listing of hotels, locations & generally offers good prices.

**Further venue details, parking, location etc will be documented in the delegate confirmation email/letter.**

**Registration fees:**

Registration for both days **\$495** including GST Registration for single day **\$275** including GST

All Registration fees include full catering, access to the Trade Expo & a bound copy of the Conference presentations.

**Discounts/specials available:**

For all 2 day registrations (up to a limit) received & paid for by July 31 2010, a colleague or second delegate can attend for free (2 for 1 offer).

**The Registration Form will be a tax invoice for GST purposes when you make a payment.**

(Total Aged Services ABN: 86 775 168 953)

**Tax Deduction**

- If the registration fee is paid by an individual working in an appropriate setting, it may be claimed as a tax deduction.

**Confirmation / Cancellation**

- An email/letter of confirmation will be sent to delegates
- Position in the conference is not confirmed until money & Registration Form is received.
- Non-attendance policy - if notification of inability to attend is received up to 2 weeks before the event, a full refund less \$55 (includes \$5 GST) administration fee will be paid.
- No refund will be available for notification of non-attendance less than 2 weeks before the event unless in exceptional circumstances.

**Disclaimer**

- Total Aged Services will take all reasonable steps to ensure that the documented sessions are presented / speakers present at the conference.
- However, in the event of an unforeseen change in circumstance / withdrawal of a speaker, a suitable replacement session / speaker will be arranged.

- Total Aged Services also disclaims all liability from actions taken in response to information presented by speakers or obtained from organisations exhibiting at the conference.

**Privacy statement**

- Total Aged Services is committed to respecting & protecting the privacy of all clients' information. The collection, use, disclosure, maintenance, storage of & access to this information will, at all times, be carried out in a lawful, professional and ethical manner. Information about clients will not be disclosed without the permission of the client.

**Other information or assistance**

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